

**ST. LOUIS HOUSING AUTHORITY
REQUEST FOR PROPOSAL
HOUSING CHOICE VOUCHER PROJECT-BASED PROGRAM**

The St. Louis Housing Authority (SLHA) is seeking proposals from property owners for participation in its Housing Choice Voucher Project-Based Program, an initiative which provides project-based subsidy for eligible units through funding received by SLHA from the U.S. Department of Housing and Urban Development (HUD) for its Housing Choice Voucher Program (HCVP). The SLHA is authorized to allocate up to 20 percent of its HCVP funding. SLHA anticipates that approximately 100 Vouchers will be available under this solicitation.

Proposals will be received until:

Closing Time: 3:00 p.m. (local time)

Closing Date: October 3, 2011

Where: The St. Louis Housing Authority
Procurement Department
3520 Page, 2rd Floor
St. Louis, MO 63106

Phone: (314) 286-4234
Fax (314) 286-4323
TDD (314) 286-4223
E-mail MJakubowski@slha.org

The instructions below provide guidance for the preparation and submission of proposals. Their purpose is to establish the requirements; format and content of proposals so that proposals are complete, contain all essential information and can easily be evaluated.

Inquiries concerning the solicitation and corrections, modifications and request for withdrawal of proposals shall be submitted in writing to the issuing office at:

**St. Louis Housing Authority
Attention: Mike Jakubowski
3520 Page
St. Louis, MO 63106**

Answers to questions will be provided to all Respondents being solicited, giving due regard to the proper protection of proprietary information.

OFFERORS ARE INSTRUCTED SPECIFICALLY TO CONTACT ONLY THE PROCUREMENT DEPARTMENT IN CONNECTION WITH ANY ASPECT OF THIS RFP PRIOR TO CONTRACT AWARD. PROPOSALS AND ALL

CORRESPONDENCE RELATING TO THIS RFP MUST BE SUBMITTED TO THE ISSUING OFFICE.

All proposals must be submitted in the form prescribed by the SLHA in this Request for Proposal (RFP). One (1) original and four (4) copies must be submitted in the format and detail as outlined in Section–D Technical Proposal, below. Along with the completed Minority/Women Business Enterprise forms and a Section 3 Plan and Appendices per enclosed instructions. The respondent's proposal shall be submitted in a sealed envelope marked **“RFP No.11-10, Housing Choice Voucher Project-Based Program.”**

A pre-proposal conference will be held at **10:00 a.m. on September 7, 2011** in the Section 8 Briefing Room. Those wishing to submit a proposal in response to this RFP are encouraged to attend.

ST. LOUIS HOUSING AUTHORITY

BY: Mike Jakubowski, Contracting Officer